



# EDUCATIONAL SERVICES AND TRAINING REGISTRATION FORM

ESPOS Law Enforcement LLC | PO Box 597 Livingston, NJ 07039 | (973) 988-ESPO



<b>Name:</b>					
<b>Agency:</b>					
<b>Agency Contact Person (if not the same):</b>					
<b>Email address:</b>					
<b>Phone number:</b> (            )            -					
<b>How did you hear about ESPOS?</b> <input type="checkbox"/> Ad <input type="checkbox"/> Co-Worker <input type="checkbox"/> Friend <input type="checkbox"/> Internet <input type="checkbox"/> Flyer <input type="checkbox"/> Email					
<b>Agency Address:</b>				<b>Room/Unit/Floor:</b>	
<b>Town:</b>		<b>State:</b>		<b>Zip:</b>	
<b>2020 Department / Agency Group Registration and Discount Information</b>					
Registration for all classes listed begins at 9:00 am and instruction is scheduled from 9:30am - 4:30pm. All of the 2020 classes will be held at the Royal Grand Manor located at 2863 Woodbridge Ave, Edison, NJ 08837. We reserve the right to alter the date, time and location for any unforeseen emergencies and will notify anyone registered via email and website posting.					
<u><b>Class Name</b></u>	<u><b>Date(s)</b></u>	<u><b>Code</b></u>	<u><b>1 – 4 Persons</b></u>	<u><b>5 – 10 Persons</b></u>	<u><b>11 or More</b></u>
<b>Arrest, Search &amp; Seizure</b>	3/4/20 & 3/5/20	ARSS 1	\$295.00 per person	\$275.00 per person*	\$250.00 per person*
<b>Arrest, Search &amp; Seizure</b>	3/25/20 & 3/26/20	ARSS 2	\$295.00 per person	\$275.00 per person*	\$250.00 per person*
<b>Legal Update</b>	3/31/20	Legal Update	\$150.00 per person	\$140.00 per person*	\$125.00 per person*
* In order to receive a "group discount," all attendees must be registered at the <u>same time</u> with <u>one form of payment</u> .					
<b>Payment Information</b>					
<b>Purchase Order Number:</b> _____			<b>Check Number:</b> _____		
<b>Number Attending:</b>		ARSS 1 _____	ARSS 2 _____	Legal Update _____	
<b>Class Fee:</b>		ARSS 1 \$ _____	ARSS 2 \$ _____	Legal Update \$ _____	
<b>Total Cost:</b> \$ _____ (Please use the following page to list each attendee)					
<b>Name/Position of Authorizing Official:</b>					
<b>Signature:</b> _____			<b>Date:</b> _____		
The "Authorizing Official" has the authority to register the listed applicants for the training selected and has the authority to authorize payment or issue a purchase order to ESPOS Law Enforcement LLC for the total amount indicated on this form.					
<b>Email the completed form to: sales@esposlawenforcement.com</b>					
<b>Refund/Withdrawal Policy:</b> Refund requests must be in writing within 10 business days prior to the first class. A refund will be provided less the cost of course materials and 5% of the course tuition. No refunds will be provided after the start of the first class or for any person who does not properly withdraw and does not attend. Absolutely no refunds will be issued for failure to adhere to our student code of conduct.					
<b>Group Registrations:</b> We request that the personnel authorized to attend be provided by the appropriate agency representative (please use the second page) 10 business days prior to the first class. All registered personnel must bring their law enforcement identification, which will be required during check-in and for the distribution of materials.					

